

December 11, 2023

Supervisor Kelly called the regular meeting of the Summit Township Board to order at 7:00 pm. Members present: Supervisor Wayne Kelly, Clerk Kay Deanda, Treasurer Mary Bedker, Trustee Ed Chase and Trustee Todd Jorissen.

Motion by Bedker seconded by Chase to approve the agenda as presented. Ayes all. Motion carried.

The minutes for the Regular Meeting on October 9, 2023 and the Special Meeting on October 9, 2023 to appoint the Election Inspectors and Receiving Board for the November 7, 2023 Special Election approved as presented with a motion by Jorissen seconded by Chase. Ayes all. Motion carried.

**Communications:**

1. **Sheriff Report-** none
2. **Fire Chief Report-** none
3. **Commissioners Report-** (read by Supervisor Kelly, Mr. Hull was not able to attend this meeting) The board decided to review their handbook on policies and procedures. Full agendas and minutes will soon be available on the county website; trying to provide transparency. New local flight school coming this spring to the airport. Cyber Concerns/Internet Hacking: All Mason County employees will be required to take cyber safety training, now mandatory. County Clerk's office continues to digitize records because the county is running out of storage space. Nearly done with the 5-year review of the local zoning ordinances. Open public meeting to happen in the spring.
4. **Road Commission Report-** The Brye Road Project will be delayed until much later, maybe 2025. A new Road Commission Director has been hired. Steve Wessels comes from Michigan MDOT where he was a supervisor. Mary Samuels last day is December 21, 2023.
5. **Communications** – Supervisor Kelly informed the board that currently we do not have a representative on the Rural Fire Authority Board. This includes Summit Twp, Riverton Twp, Eden Twp, Custer Twp and Village of Custer. This is a recent occurrence and is being worked on by the RFAB.

**Brief Public Comment** – none

**Under Old Business the following was discussed:**

A.

**Under New Business the Following was discussed:**

A.

**The treasurer's report** was given with a October 1, 2023 balance of \$382,086.32 disbursement of \$45,360.35 and revenues of \$26,503.98 leaving a November 30, 2023 balance of \$363,229.95.

December 28, 2023, Thursday, the Treasurer will be in the office from 9AM to Noon and 1PM to 5PM. This will be the last day you can pay property taxes in person.

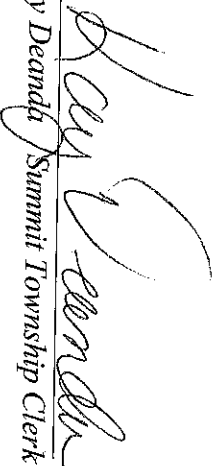
Chase made a motion to pay the bills totaling \$32,810.42 for check 11577 through 11632 inclusive and payroll check 15674 thru 15685 totaling \$12,549.93 for a total of \$45,360.35. Seconded by Jorissen. Ayes all. Motion carried.

**Clerk's Report** – On December 21, 2023, there will be cameras installed on the hall per instruction by the state of Michigan that will be focused on the new ballot drop box. The cost of installation and the cameras will be reimbursed by the state. Also, a notice will be posted on the outside board with details about the Establishment of an Early Voting Site. This will contain the days/hours and location of the 9 Day Early Voting Site for all of Mason County except the City of Ludington.

**Supervisor's Report** – The Road Commission invited Supervisors on a Ride Along to review the 2023 projects. Most have been completed making travel through-out Mason County safer and easier. January 6, 2024, will be the first Saturday that the Transfer Site will be open for revised Winter Hours. The Transfer Site will be closed on Sundays until we start the Summer Hours in May.

**Extended Public Comment:** none

There being no further business brought before the Board the meeting was adjourned at 7:40 pm.

  
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Kay Deanda Summit Township Clerk