

February 13, 2023

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Supervisor Kelly called the regular meeting of the Summit Township Board to order at 7:00 pm.

Members present: Supervisor Wayne Kelly, Clerk Kay Deanda, Treasurer Mary Bedker, Trustee Ed Chase and Trustee Todd Jorissen.

Motion by Chase seconded by Bedker to approve the agenda with addition of item H under New Business to discuss support of GLE to receive the Robin Grant to be used for internet service. Ayes all. Motion carried.

The Meeting Minutes for the Regular Meeting on December 12, 2022 were approved as presented with a motion by Bedker seconded by Jorissen. Ayes all. Motion carried.

**Communications:**

1. **Sheriff Report-none**
2. **Fire Chief Report-** for 2022 there were a total of 76 calls in Summit Township, mostly medical. For January 2023 Summit Township had a total of 2 calls, both medical. Currently the Riverton Fire Department is working on their building with adding insulation and steel on the inside of the building and adding more storage space.
3. **Commissioners Report-** Commissioners are working on three job descriptions. One being for the Mason County Emergency Management Coordinator position. Second being the County Administrator which will be an open position within 1 year. Third is for a part time County Senior Service position. There was an informative presentation on area aging. Dr Kim Halliday of the Mason County Council on Aging and Kendrick Heinlein of the Area Agency of Aging of Western Michigan were the speakers. The RFPs are almost complete to see who can cover the needs for broadband in the county.
4. **Road Commission Report- none**
5. **Communications- none**

**Brief Public Comment** – Belinda Jabrocki from Area 31 Recycling & Disposal LLC was on hand to answer any questions concerning their contract (Transfer Site). Ed Chase and Wayne Kelly stated how professional this business is and how easy they were to deal with. Jared Litwiller, the township assessor, was also here for any questions regarding the resolution to Establish Poverty Guidelines for Exemption from Property Tax Contribution. Mary Bedker and Wayne Kelly both voiced how they appreciate Jared and his availability and ease of working with the Board of Review, Mary-Treasurer and the tax payers of Summit Township.

**Under Old Business the following was discussed:**

A.

**Under New Business the Following was discussed:**

1. **Set Meeting Dates for 2023-2024** – A motion was made by Chase and seconded by Bedker that the Summit Township Board will meet every other month for the 2023-2024 fiscal year. The meetings will be held at the Summit Township Hall starting on April 3, 2023 but the following meetings will be on the second Monday of the month. The meetings will begin at 7:00 p.m. Ayes all. Motion carried.
2. **Set Budget Workshop Date** - The Budget Workshop was set for February 20, 2023 at 6:00 pm at the Summit Township Hall.

3. **Appoint Board of Review Members** – Motion by Deanda to keep the existing members of Mary Thiele, Vickie Anthony and Tom Rice, with Mary Simmons as alternate, on the board for the next 2 years. Seconded by Chase. Ayes all. Motion carried.
4. **2023 Contract with Larsen’s Landscaping** – Motion by Chase to contract for the full program of 5 applications and to pay the bill in full for prepaid discount, for the total of \$1361.00. Seconded by Jorissen. Ayes all. Motion carried.
5. **2023 Road Projects and Brine Contract with Mason County Road Commission**  
**Brye Rd from Hawley Rd north for 430 feet, in agreement with Riverton Twp**  
**(note that Brye Rd from Hawley Rd to Anthony Rd was done in 2022) –**  
 Motion was made by Kelly and seconded by Chase to sign the contract with Mason County Road Commission to pay the township’s share of the cost for the road project on Brye Rd. Ayes all. Motion carried.  
 Motion was made by Chase to sign the contract with Mason County Road Commission for the brining in Summit Township. Seconded by Jorissen. Ayes all. Motion carried.
6. **2023 Household Hazardous Waste Disposal Program** - Motion by Chase seconded by Deanda to allocate \$600.00 to the Manistee, Mason & Oceana Household Hazardous Waste Program for 2023. Requested amount is from population based on the 2020 census, 995 people x .40/person equaling \$398.00 rounded to the nearest \$25.00. Ayes all. Motion carried
7. **Resolution establishing Poverty Guidelines for Exemption from Property Tax Contributions** – A motion was made by Bedker and seconded by Chase to adopt the “A resolution establishing poverty guidelines for exemption from property tax contributions” with the Asset Test attached, submitted by Jared Litwiller (Township Assessor) in its entirety. Ayes all. Motion carried
8. **Discuss the resolution for support for GLE receiving the Robin Grant** – lack of support, no action taken.

**Treasurer’s report** was given with a December 2022 balance of \$495,784.71, disbursement of \$182,005.58 and revenues of \$82,916.43 leaving a January 2023 balance of \$396,695.56. Treasurer will have in-office hours on February 14 (last day to pay with no interest attached) and February 28 (last day to pay WITH interest attached) from 9AM to noon and 1PM until 5PM.

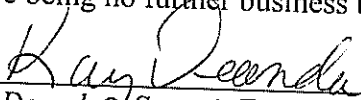
Kelly made a motion to pay the bills totaling \$156,922.79 for check 11320 thru 11352 inclusive and payroll check 15608 thru 15617 totaling \$25,082.79 for a total of \$182,005.58. Seconded by Chase. Ayes all. Motion carried.

**Clerk’s Report** – There is no May Election for Summit Township this year. Please let your neighbors know so we don’t have anyone coming to the hall when they don’t need to.

**Supervisor’s Report** – As of tonight we have no water at the hall. Will look in to this tomorrow. Extended an invitation to all at the meeting to see the work on the addition as it sits right now. There are several inquiries into land divisions that may happen this Spring. Summit Township Park will be open after water tests have been completed. Looking into pickle ball courts to be installed at Summit Park using the Good Neighbor grant.

**Extended Public Comment:** There was a suggestion to look into having the steps going down to the lake at Summit Park up-graded.

There being no further business brought before the Board the meeting was adjourned at 8:07 pm.

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Kay Deanda Summit Township Clerk