

Supervisor Kelly called the regular meeting of the Summit Township Board to order at 7:00 pm.

A moment of silence for Duane Cooper. Mr. Cooper had served the township for over 30 years. Sadly he passed away on Sunday, May 24, 2020.

Members present: Supervisor Wayne Kelly, Clerk Kay Deanda and Treasurer Mary Bedker. Absent: Trustee Ed Chase and Duane Cooper.

Motion by Kelly seconded by Bedker to approve the agenda as amended Ayes all. Motion carried. The minutes of the April 6, 2020 Regular meeting and May 27, 2020 Special Meeting were approved as presented with a motion by Kelly seconded by Bedker. Ayes all. Motion carried.

Communications:

1. **Sheriff Report-** Had 1 call for March, 2 calls for April and 4 calls for May.

Due to the Covid-19 the jail policies have been revamped and the Department of Corrections have done their inspections and given their approval. Road patrols, Jail and Under Sheriff have also been revamped to follow the newest guidelines. Marine patrol is running. The budget looks good as this time.

2. **Fire Chief Report-**None

3. **Commissioners Report-** The court house is allowing appointments only right now. In 3 weeks the Equalization Director will be retiring, applications are being taken.

Public Comments: None

Under Old Business the following was discussed:

1. **Census** – The on-line census is still taking place at this time. The paper census is on hold until workers are allowed to continue going to homes, hopefully June 13, 2020.

Under New Business the following was discussed:

1. **Future Elections** – The township is working to acquire PPE for the Election Inspectors and Voters which includes sneeze guards, masks, sanitation wipes and sprays. We are also working out updated processes to protect the voter such as having masks and hand sanitizer dispensers to be used as the voter comes into the voting polls. We are trying to keep much of the past routines the same while adding the required safety protocols that are needed to keep us all healthy.
2. **Summit Cemetery** (Hawley Rd) – After several board members have spent some time at this cemetery it has come to our attention that we need to have a thorough review of the mapping done to have a current and correct master map. To do this correctly we have gotten a quote of \$12,980.00 from our cemetery software company, Legacy Mark. This quote covers both GPS and GPR so we would know where there are empty spaces and those that are not empty but might have a missing headstone. Kelly made a motion to go ahead with this additional contract with Legacy Mark. Bedker seconded the motion. Ayes all. Motion carried
3. **Budget** - Summer tax bills will be sent out in June. Payment can be made from July 1st to September 14th, 2020 by mail or drop box on the front of the town hall. The treasurer will be at the township hall on September 14, 2020 to receive payments in person and prefers payment by check or exact cash amount.

Treasurer's report: was given with an April 30, 2020 balance of \$674,559.30, disbursement of \$40,108.80 revenues of \$28,605.63 leaving a May 31, 2020 balance of \$663,056.13.

Kelly made a motion to pay the bills totaling \$36,608.53 for check numbers 10622 thru 10663. Inclusive and payroll check #15389 thru #15396 for \$3,500.27. Total for all was \$40,108.80. Seconded by Deanda. Ayes all. Motion carried.

Clerk's Report: None

Supervisor's Report

1. The Woolly Adelgid was found in Summit Township at the Transfer Site. Allowed to continue to spread the trees would die within 3 to 5 years. Ottawa Conservation District(OCD) came in and tested and surveyed the Hemlock trees in Summit Township, with permission from the landowners. These trees were marked and treated. OCD finished on May 27, 2020 with this process.
2. The new shed and gravel work at the Transfer Site has been completed. Ed Chase is working at getting a propane heater for the winter.
3. A complaint regarding a dock being put in at a road-end has been received. Research is needed to come to a solution. Covid-19 has slowed down this process.
4. The dedication sign at Summit Township Park has come loose from its base. This will be repaired very soon.
5. Summit Township Park is open now with social distancing protocols.

Extended Public Comment:

A thank you from a resident to the Mason County Road Commission for adding riprap to areas along Bass Lake.

Question about clean-up days at the Bass Lake Outlet and whether Summit Township would help out with disposing of items if they were brought out to the road. With coordination between Bass Lake Property Owners and Summit Township Board a spot needs to be designated (caution tape will be used to distinguish it) to put these items and to schedule for pick-ups. The placement will be such that if others want to take things from this area for their own use, that they can.

Question about the new cemetery software, whether it can handle both cemeteries data. Yes it can.

Question about the road end on C Street and eroding at the lake. Can sand bags be added to stop or slow down the erosion? Wayne will look this area over and make appropriate plans.

A candidate for the Summit Township Trustee position introduced himself to the board and residents.

There being no further business brought before the board the meeting was adjourned at 7:42 pm.



Kay Deanda Summit Township Clerk

Special Meeting**Interviews for the Summit Township Trustee position****6/15/2020 at 3:30 PM interview with Todd Jorissen**

Supervisor Wayne Kelly called the Special Meeting of the Summit Township Board to order at 3:30 PM at the Summit Township Hall on June 15, 2020.

Present: Supervisor Wayne Kelly, Clerk Kay Deanda, Treasurer Mary Bedker and Trustee Ed Chase. All members were present.

The purpose of the meeting was to meet and interview Todd Jorissen for the position of Township Trustee and any other business that comes before the board. Interview started at 3:30 PM and ended at 4:18 PM. All questions were answered in full.

There being another interview with Michael Schneider at 4:30 PM no decision was made at this time.

6/15/2020 at 4:30 PM interview with Michael Schneider

The purpose of the meeting was to meet and interview Michael Schneider for the position of Township Trustee and any other business that comes before the board. Interview started at 4:21 PM, ending at 4:34 PM. All questions were answered in full.

After much discussion a motion was made by Bedker and seconded by Chase to appoint Todd Jorissen to take on the position of Summit Township Trustee starting July 1, 2020. Ayes all. Motion carried.


In other business brought before the board a motion was made by Bedker and seconded by Kelly to approve the following resolution for the 2020 Tax Season:

1-Charge 1% administration fee on the summer and winter tax bills.

2-Charge 3% penalty all payments received between February 15, 2020 and February 28, 2020.

Ayes all. Motion carried.

There being no further business to come before the board the meeting was adjourned at 4:45pm



Kay Deanda
Summit Township Clerk

Special Meeting
July 13, 2020

A Special Meeting of the Election Board Committee was called to order at 3:30 pm to approve the Election Inspectors' and approve the Receiving Board for the August 4, 2020 State Primary Election.

Members present: Supervisor Wayne Kelly, Clerk Kay Deanda, Treasurer Mary Bedker.
Absent: None

A motion was made by Bedker and seconded by Kelly to approve the following list of inspectors for August 4, 2020 State Primary Election. Ayes all. Motion carried.


List of Election Inspectors for August 4, 2020 State Primary Election.

Vickie Anthony	Republican
Dawn Northrup	Democrat
Shirley Woirol	Republican
Ruth Taylor	Republican
Jean Harrison Brown	Democrat
Chase Rohrer	Republican
Mary Samuels	Republican

A motion was made by Bedker and seconded by Kelly to approve the following list of Receiving Board members for August 4, 2020 State Primary Election. Ayes all. Motion carried

Jean Harrison Brown	Democrat
Mary Samuels	Republican

There being no other business brought before the Election Committee Board the meeting adjourned at 3:31 pm.



Kay Deanda
Summit Township Clerk