

April 6, 2020

Budget Meeting

Supervisor Wayne Kelly opened the Public Hearing for the 2020-2021 Budget at 7:00 p.m. The 2020-2021 Summit Township operating budget was discussed in detail and reflects a .9746 mill levy. The elected officials salaries are as follows: Supervisor: \$12,000.00, Clerk: \$15,582.00, Treasurer: \$14,000.00. The salaries for the Trustees are \$3,000.00 each. The Budget Public Hearing closed at 7:05 pm.

Supervisor Kelly called the regular meeting of the Summit Township Board to order at 7:05 pm. Members present: Supervisor Wayne Kelly, Clerk Kay Deanda, Treasurer Mary Bedker, Trustee Ed Chase. Absent: Duane Cooper. Motion by Bedker seconded by Chase to approve the agenda as presented. Ayes all. Motion carried. The minutes for February 3, 2020 Regular meeting, February 3, 2020 Special Meeting for approving the Election Inspectors, February 10, 2020 Special Meeting for adopting the Receiving Board and February 18, 2020 Special Budget meeting were approved as presented with a motion by Bedker seconded by Chase. Ayes all. Motion carried.

Communications:

1. **Sheriff Report**- none
 2. **Fire Chief Report**- none
 3. **Commissioners Report**- Commissioner Hull reported on how the county is looking at ways to keep people working, collecting a paycheck while the pandemic is going on. Also how the county is working to invest moneys. The fairgrounds are going to add horse stalls needed for their larger horse shows. 911 will be adding a topic to the August election to add a .014 levy tax. The 2021 budget looks to be in good standing at this time.
- Brief Public Comment – none

Under Old Business the following was discussed:

1. **Census 2020** – please remember to fill out the survey. Mason County is at a 35% participation rate as of right now.

Under New Business the Following was discussed:

1. **Approval of Larsen's Landscaping agreement** – Chase motioned to have the township supervisor negotiate a contract with Larsen's Landscaping for price and up to 3 applications for the upkeep of the lawn at the township hall and Deren Rd cemetery. Bedker seconded. Ayes all. Motion carried.
2. **2020 Invasive Species Treatment Agreement** with MI Department of Agriculture and Rural Development (MDARD) and North Country Cooperative Invasive Species Management Area (NCCISMA). Chase made a motion to sign the contract with NCCISMA to treat invasive species in Summit Township Park. Bedker seconded. Ayes all. Motion carried.
3. **Cemetery Software** for both cemetery records- Motion made by Bedker to contract Legacy Mark for software, training and yearly maintenance of computer program that would keep all records for both cemeteries not to exceed \$7000.00. Seconded by Chase. Ayes all. Motion carried.
4. **Bids for landscaping** for the front lawn of township hall as well as the grounds surrounding Summit South Cemetery. Chase made a motion to except a bid from Olson's Irrigation Inc. for landscaping

and irrigation on the shared Summit Townhall and Summit South Cemeteries property. Seconded by Deanda. Ayes all. Motion carried.

5. **Replace shed at Transfer Site**-Motion by Kelly to contract Wanna Buy Sheds to build a 10x16 shed to replace the current shed at the transfer site. Also to contract Ken Adams to move the old shed and add gravel in the location of the new shed. Total project not to exceed \$6500.00. The old shed will be sold to the best bid within 30 days. Seconded by Bedker. Ayes all. Motion carried.
6. **Bringing the Township Website into ADA compliance**- Bedker motioned to sign a contract with Envigor to bring the township website into ADA compliance. Seconded by Deanda. Ayes all. Motion carried.
7. **Adopt a Resolution to charge for copies of township tax rolls** – Kelly motioned to adopt the following resolution “Summit Township will charge \$300.00 for any copies of the township tax roll. This charge is per occurrence and per tax season.” Seconded by Deanda. Ayes all. Motion carried.
8. **Treatment of Hemlock Woolly Adelgid on Summit Township Property**-Ottawa Conservation District (OCD) will be treating the Hemlock trees in the acreage around the Transfer Site for the Hemlock Woolly Adelgid (HWA) that has been found. OCD will also be checking several other locations in Summit Township.
9. **Friends of Summit Park donation of \$6329.33**- wishes are to develop the south section of the picnic area if EGLE permits.
10. **Good Neighbor Grant** has donated \$4000.00 to our next project at the Summit Township Park.
11. **Contract with PM Township for joint contract for assessor for Consumers Energy property.** Motion made by Bedker to sign a joint contract with Pere Marquette Township for services with Dave Swinson for assessing the Ludington Pumped Storage Project. Summit Township’s portion being \$2,296.68. Seconded by Chase. Ayes all. Motion carried.
12. **Discussion of Summit Park Opening Date and/or Procedures.** At this time Summit Township Park will stay closed until further notice, due to the coronavirus stay at home order from the state. Also the water testing is getting more complicated and some changes to our regular opening procedures will need more time to prepare for the opening of the park, when it is allowed.
13. **The 2020-2021 Operating Budget** was presented. Kelly made a motion to accept the 2020-2021 budget as presented with a .9746 mill levy and appropriations be drawn for same as well as approve the budget amendments for the 2019-2020 fiscal year. Seconded by Bedker. Ayes all. Motion carried.

The Treasurer’s report was given with a January 1, 2020 balance of \$560,171.68 disbursement of \$41,858.44 revenues of \$156,246.06 leaving a March 31, 2020 balance of \$674,559.30

Chase made a motion to pay the bills totaling \$15,837.63 for check # 10585 thru 10621 inclusive and payroll check # 15375 thru 15388 # totaling \$26,020.81 for a total of \$41,858.44. Seconded by Bedker.

Ayes all. Motion carried.

Clerks Report - none

Supervisor’s Report – Further explained the water testing schedule and procedures for all the parks and buildings that get these tests done.

Extended Public Comment: none

There being no further business brought before the Board the meeting was adjourned at 8:30 pm.


 Kay Deanda Summit Township Clerk

Special Meeting
May 27, 2020

Supervisor Wayne Kelly called the Special Meeting of the Summit Township Board to order at 3:00 pm. at the Summit Township Transfer Site on May 27, 2020

Present: Supervisor Wayne Kelly, Clerk Kay Deanda, Treasurer Mary Bedker, Trustees Ed Chase. Absent Duane Cooper (DOD 5/24/2020)

The purpose of the meeting was to make plans to fill the position of Trustee to complete the current term of Trustee Duane Cooper within the 45 days allotted.

Advertisement to be put in paper 5/28/2020 to receive applications for position.
Cutoff date to receive applications is 6/12/2020.
Interviews to be conducted on 6/15/2020.

A motion was made by Kelly to reopen the Summit Township Park along with the bathrooms as well as making the pavilion open to renters starting 5/29/2020. Seconded by Chase.
Ayes: Kelly, Deanda, Chase. Nyes: Bedker. Motion carried.

The 2020 budget was discussed because of the changes brought on by Covid-19. We will continue forward as planned but also being watchful of the revenues for the year incase changes in spending need to be implemented.

There being no further business to come before the board the meeting was adjourned at 3:26 pm.



Kay Deanda Clerk