

February 4, 2019

Supervisor Kelly called the regular meeting of the Summit Township Board to order at 7:00 pm.

Members present: Supervisor Wayne Kelly, Clerk Kay Deanda, Treasurer Mary Bedker, Trustee Ed Chase and Duane Cooper. Absent: None

Motion by Chase seconded by Cooper to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the December 3, 2018 regular meeting and December 21, 2018 special meeting were approved as presented with a motion by Cooper seconded by Bedker. Ayes all. Motion carried.

#### **Communications:**

1. **Sheriff Report**-14 calls for service in December and 14 calls for service in January. Sheriff Cole discussed their budget and noted that their department did well for the year. The building administrator is working out well.
2. **Fire Chief Report**-Chief Cooper reported the department has received two new trucks. All new trucks have been delivered now and all old trucks are gone. Jim Wincek is a new addition to the Riverton Fire Department board. Also April 27, 2019 is the next Pancake Breakfast and the Riverton Fire Hall.
3. **Commissioners Report**- Airport runway obstructions have been removed. The Master Plan for the next 5 years include Rural Agriculture and Solar Energy. Three road patrol cars have been approved for purchase.

Brief public Comment –None

#### **Under Old Business the following was discussed:**

1. **2019 Road Projects**- Motion made by Chase and seconded by Cooper to sign the contracts for improvements to the following 3 projects: **Harbor Drive/Birch Lane, Third Ave East of Lakeshore Drive and Kinney Road (PM Hwy to Brye)**. Ayes all. Motion carried
2. **Olmstead Road East of Lakeshore Drive** is being looked at again to add a turnaround at the end.

#### **Parks and Maintenance**

1. **Kibby Creek Park Bridge**-The replacement for the bridge has been completed except for approaches, which will be completed in the spring.
2. **Summit Park**-Looking at several plans for upgrades to the driveway and black top areas. Several options are being reviewed.

#### **Under New Business the Following was discussed:**

1. **Meeting Dates for 2019-2020**-A motion was made by Cooper and seconded by Chase that the Summit Township Board will meet every other month for the 2019-2020 fiscal year. The meetings will be held at the Summit Township Hall on the first Monday of the month starting April 4, 2019. The meetings will begin at 7:00 p.m. Ayes all. Motion carried.
2. **Budget Workshop**- A motion was made by Cooper and seconded by Bedker to set the Budget Workshop for February 19, 2019 at 6:00 p.m. at the Summit Township Hall. Ayes all. Motion carried
3. **Approve Collection of Summer Taxes for School**-Motion by Bedker and seconded by Cooper to approve the collection of school property taxes as certified by the taxing units electing to collect summer taxes on property located within the township. The Ludington School District agrees to pay

the township \$4.00 per parcel collection fee on or about September 1, 2019 as invoiced by the Township. Ayes all. Motion carried.

4. **Household Hazardous Waste Program** -Motion by Chase and seconded by Cooper to allocate \$400.00 to the Manistee, Mason & Oceana Household Hazardous Waste Program for 2019. Ayes all. Motion carried.
5. **Floor cleaning** of township hall-One estimate has been taken and another one is coming. Also looking into getting chair carts to move chairs around so the floors can be maintain better.
6. **Office furniture**-Motion by Chase and seconded by Cooper to approve purchasing office furniture. Ayes all. Motion carried
7. **New Xerox contract**-Motion by Chase and seconded by Bedker to approve a new contract with Xerox for a new machine with wireless functions. Ayes all. Motion carried

The Treasurer's report was given with a November 30, 2018 balance of \$598,601.81 disbursement of \$70,688.54 revenues of \$43,483.79 leaving a January 31, 2019 balance of \$596,695.38.

Cooper made a motion to pay the bills totaling \$53,489.25 for check numbers 10309 thru 10341 inclusive and payroll check #15304 thru #15312 for \$17,199.29 for a total of \$70,688.54. Seconded by Chase. Ayes all. Motion carried.

**Clerks Report:** None

#### **Supervisor's Report**

1. Supervisor Kelly appointed members to the Board of Review:  
Mary Simmons, Vickie Anthony and Mary Thiele  
Motion made by Cooper and seconded by Bedker. Ayes all. Motion carried  
Board of Review will be meeting on March 11 and March 14; 1:30 p.m. to 7:30 p.m. each day.

#### **Extended Public Comment:**

Inquiry of cost of the new office furniture was made.

There being no further business brought before the Board the meeting was adjourned at 7:55 pm.

  
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Kay Deanda Summit Township Clerk