

April 2, 2018

Supervisor Wayne Kelly opened the Public Hearing for the 2018-2019 Budget at 7:00 p.m.

The 2018-2019 Summit Township operating budget was discussed in detail and reflects a .9746 mill levy. The elected officials salaries are as follows: Supervisor: \$10,150.00, Clerk: \$12,508.00, Treasurer: \$12,418.00. The salaries for the Trustees are \$2,600.00 each.
The Budget Public Hearing closed at 7:03 pm.

Supervisor Kelly called the regular meeting of the Summit Township Board to order at 7:03 pm.

Members present: Supervisor Wayne Kelly, Mary Samuels Clerk, Mary Bedker Treasurer, Trustee Ed Chase and Duane Cooper. Absent: None

Motion by Bedker seconded by Cooper to approve the agenda as amended Ayes all. Motion carried.

The minutes of the February 6, 2018 regular meeting and the Special Budget Meeting of February 19, 2018 were approved as presented with a motion by Chase seconded by Samuels. Ayes all. Motion carried.

Communications: None

1. **Sheriff Report**-There were 3 calls for service in February and 3 calls in March. The Department broke up two burglary rings and also Commercial Burglaries in PM and Amber Townships. The Michigan Sheriff Association with Grant Monies from State Farm Insurance has chosen Mason County to participate in a Pilot Program Called STOP. This is a volunteer program for young drivers. They will have a sticker placed on the vehicle they are driving with a number and if they are stopped for any reason this number will be placed on hold for 48 hours giving the driver time to let their parents or guardian know they were stopped.
2. **Fire Chief Report**- Chief Cooper presented their annual report. They responded to 123 calls in 2017. they are in the beginning stages of building a 40x40 pole barn. They were also awarded a Homeland Security Grant in the amount of \$416,667.00. The annual pancake breakfast is scheduled for April 21st from 7:30 am until noon. The annual hockey game between the Smoke Eaters and the Lawdogs is scheduled for April 28, 2018 with proceeds to benefit the Mason County Fire Relief Fund. On Saturday May 19th there is a Charity Softball game with proceeds to benefit the Spectrum Cancer Relief Fund.
3. **Commissioners Report**- Commissioner Hull reported the Zoning Update is almost complete. Looking for a group of people to do Fire Code Inspection for businesses. Did not accept the bids for tree removal at the Airport due to a large gap in the estimates so are requesting new bids. Some interest coming in on Solar Farms.

Brief public Comment - DeAnn Rohr the new Recreation Director was in to update the board. They now have a Mission Statement, will have a new Logo and a Face Book Page. They have set up online registration and payment for activities that has been working very well. They sponsored a cooking class over Spring Break. Rohr stated they are open to suggestions and comments and to contact her through Face Book. Kyle Chapman of 6543 Bass Lake Blvd thanked Commissioner Hull for his report on Zoning and said the Bass Lake Association has send a letter to Zoning regarding concerns of run off into Bass Lake. Doug Osborn of 7403 Harbor Drive asked if there was an ordinance regarding abandoned vehicles. He was advised to check with County Zoning.

Under Old Business the Following was Discussed:

1. Kibby Creek Park Bridge-Construction will be placed on hold until more information can be obtained regarding replacing the abutments.

1. Parks and Maintenance

- A. **Approve purchase of wood chips for the Playground**-Motion by Cooper seconded by Chase to approve the purchase of wood chips to refresh the playground area at Summit Park. The cost is \$14.50 per yard for 40 yards and delivery fee of \$400.00. Total cost of \$980.00. Ayes all. Motion carried.
- B- **Additional equipment for the Playground**-Motion by Bedker seconded by Chase to purchase two six foot bench swings, an eleven place bike rack and a musical xylophone called the Serenade for the Township Park. Total estimated cost of \$7,555.00. Ayes all. Motion carried.
- C- **Sue Cornelius-Friends of Summit Park-No report**
- D. **Rest Rooms at Summit Park**-Will request quotes to place two new doors on the Summit Park restroom building and also doors on the stalls in the women's restroom.

Under New Business the Following was Discussed:

1. **Budget Amendments for Fiscal year 2017-2018** were discussed. Motion by Bedker, seconded by Cooper to approve the Budget Amendments as presented. (Attached) Ayes all. Motion carried.
2. **The 2018-2019 Operating Budget** was presented. Samuels made a motion to accept the budget as presented with a .9746 mill levy and appropriations be drawn for same. Seconded by Bedker. Ayes all. Motion carried.
3. **Establishing depositories** for the Township funds was discussed. Chase made a motion to use West Shore Bank, Preferred Credit Union, Fifth Third Bank, Chemical Bank, Huntington Bank, the Ludington Branch of the Shelby Bank and Michigan Class. Seconded by Cooper. Ayes all. Motion carried.
4. **Paper for General Circulation**-Motion by Samuels seconded by Cooper to use the Ludington Daily news as the newspaper for general circulation for notices and meetings for Summit Township for the 2018-2019 fiscal year. Ayes all. Motion carried.
5. **Approve Proposed Investment Policy for Township**-Motion by Samuels seconded by Cooper to approve the Investment Policy for the Township of Summit to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow needs of the Township and complying with all State Statues governing the investment of public funds. Ayes all. Motion carried.
6. **Household Hazardous Waste Program** -Motion by Chase seconded by Cooper to allocate \$350.00 to the Manistee, Mason & Oceana Household Hazardous Waste Program for 2018. Requested amount is from population based on the 2010 census, and including a \$0.05 increase for 2018 of 924 people x .37/person equaling \$341.88 rounded to the nearest \$25.00. Ayes all. Motion carried.
7. **Gary Worton Retirement**-An Open Hose will be held in Honor of Gary Worton for his many years of service to the Township Residents on June 8, 2018 from 3 pm to 6 pm.

The Treasurer's report was given with a January 31, 2018 balance of \$680,635.17 disbursement of \$28,729.89, revenues of \$137,209.97 leaving a March 31, 2018 balance of \$789,115.25.

Cooper made a motion to pay the bills totaling \$11,605.95, for check numbers 10091 thru 10118 Inclusive and payroll check #15258 thru #15266 for \$17,123.94. Total for all was \$28,729.89
Seconded by Chase Ayes all. Motion carried.

Clerks Report: Submitted Grant Application to the Mason County Community Foundation for funds to be used on the Kibby Creek Park Bridge.

Supervisor's Report

1. Received eighteen applicants during Board of Review. Supervisor Kelly stated the board members did a good job working with the residents and the assessor.
2. Working on the 2020 Census.

Extended Public Comment: Vickie Anthony thanked the board for placing street lights at several locations.

There being no further business brought before the Board the meeting was adjourned at 8:16 pm.

Mary Samuels

Mary Samuels Summit Township Clerk

2017-2018 Budget Adjustments

Account Number	SOETypeNbr	EffDate	Amount	Qty	Description
BGA					
BGA	Journal Nbr:	5			
101-101-910	BGA.:5.1	3/18/2018	899.00	0.00	Insurance
101-101-921	BGA.:5.2	3/18/2018	17.37	0.00	Street Light(New account number)
101-101-956	BGA.:5.3	3/18/2018	811.18	0.00	Consumers Energy for New Street Lights
101-215-960	BGA.:5.4	3/18/2018	111.00	0.00	Education Seminar
101-265-800	BGA.:5.5	3/18/2018	3,768.44	0.00	Repairs to Townhall
101-277-800	BGA.:5.6	3/18/2018	1,095.00	0.00	Lawn Care/Cemetery
101-757-800	BGA.:5.7	3/18/2018	248.00	0.00	Kibby Park/Professional Services
101-446-800	BGA.:5.8	3/18/2018	(7,088.78)	0.00	Roads
101-265-920	BGA.:5.10	3/18/2018	138.79	0.00	Utilities/Townhall
BGA	Journal Total	5	0.00	0.00	Journal Totals by Account
	Budget	Total			
101-101-910	899.00	899.00			
101-101-921	17.37	17.37			
101-101-956	811.18	811.18			
101-215-960	111.00	111.00			
101-265-800	3,768.44	3,768.44			
101-265-920	138.79	138.79			
101-277-800	1,095.00	1,095.00			
101-446-800	(7,088.78)	(7,088.78)			
101-757-800	248.00	248.00			
Total	0.00	0.00			

Special Meeting

April 23, 2018

The April 23, 2018 Special Meeting of the Summit Township Board was called to order at 5:00 p.m. by Supervisor Wayne Kelly.

Members present; Kelly, Clerk Mary Samuels, Treasurer Mary Bedker, Trustee Duane Cooper and Trustee Ed Chase. Absent: None.

The purpose of the meeting was to discuss the Kibby Creek Park Bridge Project. The first DEQ permit request was not accepted and was returned with a request for more information. A drawing was required along with other information. Bob Krenn from Krenn Bridge Company suggested Link Engineering Services could provide the needed information and resubmit the application within thirty days from the time the response letter was sent from the DEQ. A motion was made by Chase and seconded by Cooper to hire Link Engineering Services to re-submit the application at a cost of \$480.00. Ayes all. Motion carried.

There being no further business requiring action, the meeting was adjourned at 5:40 p.m.



Mary Samuels

Summit Township Clerk