

February 5, 2018

Supervisor Kelly called the regular meeting of the Summit Township Board to order at 7:00 pm.

Members present: Supervisor Wayne Kelly, Mary Samuels Clerk, Mary Bedker Treasurer, Trustee Ed Chase and Trustee Duane Cooper. Absent: None

Motion by Cooper seconded by Bedker to approve the agenda as presented. Ayes all. Motion carried.

The minutes of the December 4, 2017 regular meeting were approved as presented with a motion by Bedker seconded by Cooper. Ayes all. Motion carried.

Communications: None

1. **Sheriff Report**-In January there were 5 calls for services. The total calls for service in 2017 was 187 of which 58 were crashes, 7 drug related and one drunk driver. Sheriff Cole reported the Sheriff Department came in under budget for the year.
2. **Fire Chief Report**- No report
3. **Commissioners Report**-Commissioner Hull reported the board will be approving 3 new cars for the Sheriff Department. Discussed the Promise Zone for High School Seniors aiding them to attend West Shore Community College. Updates at the airport will begin when weather permits. Zoning is taking public comments on revisions.

Brief Public Comment-None

Under Old Business the Following was Discussed:

- A. **Kibby Creek Park Bridge Replacement**-In process, are working on the permit.
- B. **Approve 2018 Road Projects**. Motion by Chase seconded by Cooper to approve the following road projects: Ayes all. Motion carried.

Township Wide Dust Control for 2.36 Miles. One single application. Total Cost \$600.00.

Hawley Road from Pere Marquette Hwy Westerly to Cul-de-sac for .77 miles. Crack Seal, chip and fog seal. Total cost \$20,850.00.

Anderfind Road from NW of Meisenheimer Road for 50 feet. Place HMA wedge for spot repair settlement. Total cost \$3,650.00.

Olmstead Road from Lakeshore Dr easterly to end of pavement for .45 miles.

Upgrade Cul-de-sac with slag and place HMA. Total cost \$29,750.00.

1. **Parks and Maintenance**
 - A. **No Report**

Under New Business the Following was Discussed:

1. **Meeting Dates for 2018-2019**-Motion by Cooper seconded by Chase to meet every month for 2018-2019 . Ayes: Cooper Nays: Kelly, Samuels, Bedker and Chase. Motion defeated,
2. **Meeting Dates for 2018-2019**-A motion was made by Chase seconded by Cooper that the Summit Township Board will meet every other month for the 2018-2019 fiscal year and include one extra regular

meeting to be held on July 2, 2018. The meetings will be held at the Summit Town Hall on the first Monday of the month starting April 2, 2018. The meetings will begin at 7:00 p.m. Ayes all. Motion carried.

3. **Budget Workshop-** Motion by Chase, seconded by Cooper that the Budget workshop for the 2018-2019 fiscal year will be held on Monday, February 19, 2018 at 6:00 p.m.
Ayes all. Motion carried.
4. **Addition of a full time position:** Motion by Chase seconded by Bedker to approve a full time position for special projects and maintenance in the township for Wayne Kelly. The duties of this position will be but not limited to: any maintenance required throughout the township, some regular office hours, attending meetings, overseeing special projects, some time at the transfer site, and working with any issues that may come up in the township. This is a salary position for \$55,000.00 per year starting on April 1, 2018.
Ayes: Samuels, Bedker, Chase and Cooper. Abstain Kelly. Motion carried.
- 5 **Approve Collection of Summer Taxes for School-**Motion by Bedker and seconded by Cooper to approve the collection of school property taxes as certified by the taxing units electing to collect summer taxes on property located within the township. The Ludington School District agrees to pay the township \$4.00 per parcel collection fee on or about September 1, 2018 as invoiced by the Township. Ayes all. Motion carried.

The Treasurer's report was given with a November 30, 2017 balance of \$651,683.00 disbursement of \$41,117.46, revenues of \$70,069.63 leaving a January 31, 2018 balance of \$680,635.17.

Cooper made a motion to pay the bills totaling \$23,375.61, for check numbers 10058 thru 10090 Inclusive and payroll check #15245 thru #15257 for \$17,741.85. Total for all was \$41,117.46
Seconded by Chase. Ayes all. Motion carried.

Clerks Report:

1. Nothing more to report.

Supervisor's Report

1. Completed Board of Review Training. Attending were Mary Simmons, Vicki Anthony and Wayne Kelly.
2. Board of Review dates have been set for March 12 from 1:30 pm to 7:30 pm and March 15 from 1:30 pm to 7:30 pm.

Extended Public Comment: None

There being no further business brought before the Board the meeting was adjourned at 8:42 pm.



Mary Samuels
Mary Samuels Summit Township Clerk

Special Budget Meeting

February 19, 2018

A special meeting of the Summit Township Board was called to order at 6:00 pm by Supervisor Wayne Kelly

Members present: Supervisor Kelly, Mary Samuels Clerk, Mary Bedker Treasurer, Trustees, Duane Cooper and Ed Chase.

Absent: None

The purpose of this meeting was to plan the budget for the 2018-2019 fiscal year.

Before the Board went into the budget meeting an announcement was made by Supervisor Kelly that he was declining the position of Special Projects Administrator for the township that the board voted in at the February 5, 2018 meeting.

The proposed 2018-2019 Budget was gone over in detail. It will be presented at a public hearing to be held on April 2, 2018 at 7:00 pm at the Summit Township Hall. If acceptable, it will be approved at the regular township board meeting to be held immediately following the public hearing on April 2, 2018.

Meeting adjourned at 7:05 pm.



Mary Samuels Clerk