

February 4, 2013

Supervisor Nancy Estola called the regular meeting of the Summit Township Board to order at 7:00 pm.

Members present: Supervisor Estola, Mary Samuels Clerk, Treasurer Mary Bedker, Trustees Duane Cooper and Terry Woirol. All members were present.

Motion by Samuels seconded by Cooper to approve the agenda as amended. Ayes all. Motion carried.

The minutes of the December 01, 2012 regular meeting and the Special Meeting of January 14, 2013 were approved as presented with a motion by Cooper and seconded by Bedker. Ayes all. Motion carried.

Communications were read from Michigan Township Association and from FEMA regarding a Flood Risk Information Open House to be held at the Mason County Airport Conference Room on February 5, 2013 from 4 PM to 6 PM.

Brief public comment was received from Sue Cornelius regarding the progress on playground equipment for the Summit Park. She hopes to have equipment set by the end of summer 2013. Will be contacting someone from the Good Neighbor Fund to request a donation for the playground equipment.

Under Old Business the Following was Discussed:

1. **Cemetery Ordinance**-The final copy of the cemetery ordinance was presented for review. It will be advertised in the Ludington Daily News and approved at the April 1, 2013 meeting.
 - a. **Cemetery Driveway**-A motion was made by Samuels and seconded by Woirol to have a special meeting on March 18, 2013 at 6:00 pm to meet with the engineer to discuss the cemetery driveway and what changes can be made. Ayes all. Motion carried.
2. **2013 Road Improvements**-Will put together a list and discuss at the budget workshop.

Under New Business the Following was Discussed:

1. **Sheriff Report**-Newly elected Sheriff Kim Cole was present. Has been very busy with meetings and has been interviewing applicants for road patrol. He said things have been going very well and they have promoted two new Sergeant's. Summit Township had only 4 calls for services in December and January.
2. **Fire Chief Report**-No report
3. **Commissioner's Report**-No report
4. **Summer School Property Tax Collection**
Motion by Samuels, seconded by Bedker to accept the agreement for collection of Summer School Property Taxes between the Ludington Area School district and Summit Township. The Township of Summit offers a contract to collect the Summer School Property Taxes for 2013 at a cost to the school district of \$4.00 per parcel. Ayes all. Motion carried.
5. **Meeting Dates for 2013-2014**
A motion was made by Cooper, seconded by Samuels that the Summit Township Board will meet every other month for the 2013-2014 fiscal year. The meetings will be held at the Summit Town Hall on the first Monday of the month starting April 1, 2013.
The meetings will begin at 7:00 p.m. Ayes all. Motion carried.

6. Budget Workshop

Motion by Samuels, seconded by Cooper that the Budget workshop for the 2013-2014 fiscal year will be held on Tuesday, February 19 at 6:00 p.m. Ayes all. Motion carried.

7. Household Hazardous Waste Program

Motion by Woirol, seconded by Cooper to allocate \$300.00 to the Manistee, Mason & Oceana Household Hazardous Waste Program for 2013. Requested amount is from population based on the 2010 census of 924 x .32/person equaling \$295.68 rounded to the nearest \$25.00. Ayes all. Motion carried.

8. Passes for Transfer Site-Motion by Samuels seconded by Cooper to have new cards printed for the transfer site that will expire on 12/31/2014. Ayes all. Motion carried.**9. Offer on Bass Lake Property**-G Worton has made an offer on the property at Bass Lake the Township received from a tax sale for the amount of the taxes that were due. More information is needed. Will discuss at a later date.

The Treasurer's report was given with a November 30, 2012 balance of \$494,668.23, disbursement of \$58,231.01, revenues of \$61,150.93 leaving a January 31, 2013 balance of \$497,588.15.

Treasurer Bedker will be in her office on February 14 and 28 from 9am to 5 pm and closed from 12-1 for lunch to collect winter taxes.

Cooper made a motion to pay the bills totaling \$58,231.01 for check numbers 8756 through 8795 inclusive. Seconded by Woirol Ayes all. Motion carried.

Clerks Report

1. **Web Page Designer**-Received a bid for designing a web page for the township. It was approved for the 2012 Budget. The estimated cost is \$1,300.00 to \$1,700.00. Web Design and Identity Creation \$1,200.00 and web hosting for either \$100.00 per year or a maintenance package for \$500.00. Will contact Web Designer Andy Mazur and have him get started.
2. **Accounting and Payroll Software**-The current accounts payable and payroll program provided by Our Town Software is ceasing operations as of June 2013. Have received bids from several providers. Will discuss options at the Budget Meeting.

Supervisors Report

1. Did not attend the Annual Conference this year.

There being no further business the regular meeting was adjourned at 7:48 p.m. with a Motion by Samuels and seconded by Bedker. Ayes all. Motion carried.


 Mary Samuels Summit Township Clerk