

**SUMMIT PARK
RENTAL AGREEMENT
MASON COUNTY, MICHIGAN**

Prospective renters may reserve the Summit Park Pavilion for private parties, meetings and presentations. Reservations shall be made through the Clerks office by calling (231) 845-6304 or (231) 690-7167. Reservations can be made one year in advance beginning in January of the prior year. The pavilion may be rented any day or evening that is available. It is rented on a first-come first-serve basis. There are trash containers supplied for cleanup. It is expected that the pavilion will be left in the same condition as before your event.

Charges are affixed as follows:

Summit Township Residents as well as Non-Residents will be charged a non-refundable fee of \$100.00 payable 30 days prior to the function with the signed contract.

Access to the building for decoration or preparations may be requested in advance. The building will be open on the day of the event by 8:00 a.m. You are reserving the exclusive use of the pavilion only, not the whole park. The park closes at dusk or by 10:00 p.m. This time is strictly enforced.

Through signature on this document, the renter assumes the responsibility for any damage caused by his/her own acts or those of others using the pavilion during this rental period.

I have read the Rules above and shall comply. Failure to restore the premises to their prior condition shall require additional charges to be assessed. I assume full responsibility for any acts that occur whether caused by me or by my guests on the premises.

Date and Time of Function: _____

Type of Activity: _____

Print Name of Renter: _____ Telephone #: _____

Address: _____ Drivers License#: _____

Signature of Renter: _____ Date: _____

If there are any questions you may call me at (231)845-6304 or 231-690-7167.

Please return form with a check payable to SUMMIT TOWNSHIP at least 30 days prior to event to: Mary Samuels, Summit Township Clerk, 4560 West Anthony Road, Ludington, MI 49431.